

# Ceiba2 PC Client

## Add vehicle, fleet, and user

Before adding any data to the server database, the general idea for manage the vehicles, fleets, and users in ceiba2 is using the tree structure. Same as the authorities or permissions. The vehicle can be added to the ceiba2 data automatically if it hasn't added on the server before, the auto adding will add the vehicle under the "today's date" fleet. For example: if today is 27th, September 2020, the vehicle will be added to the fleet "20200927".

Find the "System Manage" on the top right corner, open the management menu to find the operation you need.

Here are the basic steps to create a user, the fleet then add a vehicle.

Step 1: Create a fleet under "Fleet Information".

Step 2: Add a vehicle in "Vehicle Device information". If that vehicle has been added to the system before, it can be reassigned to the current fleet under the same menu. "Serial number" can be found in the system status menu in the DVR GUI.

Step 3: Check and modify the vehicle details. Device type, (Default as N9M), Channel numbers and names, etc.

Step 4: Create a Role under "Role Authority". The role can be considered as a user group that specifies the exact authorities or permissions for each user within this group, for example, functions and fleets that can be controlled.

Step 5: Create a User under "User Information". A new user will be created into the system after fill in the necessary details.

Important: Restart the Ceiba2 software to apply.

## Playback and export the footage

- Hard drive/ SD card

Connect the HDD or SD card to the PC by using the Hard disk reader or SD reader. Select the vehicle in the "Directory" menu when Playback.

- Remote playback from the MDVR

Select the vehicle shows green in the "Online" menu when Playback, click on the "scissor" then hit OK for detail time scale, format, and quality.

## Remote setting MDVR

This function can be found and access in Ceiba2 PC client software when “right-click” on a device.

### Liveview

Double click on your favorite vehicle to open live view / live stream for all channels on that vehicle. Double click on your favorite channel for a single vehicle to open live view / live stream for that specific camera. Single-click the vehicle on the map and hit the “open Video”.

### Auto footage upload

It would be easier for the investigation if a short clip of footage of the G-sensor shock alarm can be uploaded automatically. This type of function can be called as server react on the MDVR alarms. All the alarms react can be configured in the Alarm center, here take the G-sensor alarm as an example.

Please note the alarms need to be enabled in the MDVR first. Footage has been upload can be found in the Evidence center.

### Remote upgrade MDVR firmware

This function only available on V252 version+ of Ceiba2 software or Crocus. In the Ceiba2 V252 PC software, find the “Update” button on the top, this will redirect to the web browser, upload an MDVR firmware file before you can create an upgrade task.

### Set the Email alert

Before you can set an email alert, the email service needs to be set in the ceiba2, just like you set the email account in email tools.

Then go to “Alarm center” set the email address for the alert.

### Set the Electronic Geo-fence

Right-click on the vehicle, find the “Fence” in the list. Then add or edit the fence.

Before the Ceiba2 and get a geo-fence alarm, it will need to enable the DVR Alarm setting menu.

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