

# Ceiba2 PC Client

## Add vehicle, fleet, and user

Before add any data to server data base, the general idea for manage the vehicles, fleets and users in ceiba2 are using the tree structure. Same as the authorities or permissions. Vehicle can be added to the ceiba2 data automatically after the operation in section 1.7, the auto adding will add the vehicle under the "today's date" fleet. For example:

Find the "System Manage" on the top right corner, open the management menu to find the operation you need.

Here are the basic steps to create a user, fleet then add a vehicle. Step 1: Create a fleet under "Fleet Information".

Step 2: Add a vehicle in "Vehicle Device information" If that vehicle has been add to the system before, it can be reassign to current fleet under the same menu. "Serial number" can be find in the system status menu in the DVR GUI.

Step 3: Check and modify the vehicle details

Device type, (Default as N9M), Channel numbers and names etc.

Step 4: Create a Role under "Role Authority" Role can be considered as an user group that specify the exact authorities or permissions for each user within this group, for example functions and fleets that can be controlled.

Step 5: Create an User under "User Information" An new user will be created into the system after fill in the necessary details.

Restart the Ceiba2 software to apply. 2.2 How to playback and export the footage □ Hard drive/ SD card Connect the HDD or SD card to PC by using the Hard disk reader or SD reader. Select the vehicle in "Directory" menu when Playback.

□ Remote playback from the MDVR Select the vehicle shows green in "Online" menu when Playback, click on the "scissor" then hit OK for detail time scale, format and quality.

2.3 How to remote setting MDVR This function can be find and access in Ceiba2 PC client software when "right click" on a device.

2.4 How to open Liveview Double click on your favorite vehicle to open live view / live stream for all channels on that vehicle. Double click on your favorite channel for a single vehicle to open live view / live stream for that specific camera. Single click the vehicle on the map and hit the "open Video".

2.5 Auto footage upload It would be easier for the investigation if a short clip of footage of the G-sensor shock alarm can be uploaded automatically. This type of functions can be called as server react on the MDVR alarms. All the alarms react can be configured in Alarm center, here take the G-sensor alarm as example.

Please note the alarms need to be enabled in the MDVR first. Footage have been upload can be find in the Evidence center.

2.6 How to remote upgrade MDVR firmware This function only available on V252 version+ of Ceiba2 software or Crocus. In the Ceiba2 V252 PC software, find the “Update” button on the top, this will redirect to the web browser, upload a MDVR firmware file before you can create an upgrade task.

## 2.7 How to set the Email alert

Before you can set an email alert, the email service need to be set in the ceiba2, just like you set the email account in email tools.

Then go to “Alarm center” set the email address for alert.

2.8 How to set the Electronic Geo-fence Right click on the vehicle, find the “Fence” in the list. Then add or edit the fence.

Before the Ceiba2 and get a geo-fence alarm, it will need to be enable the DVR Alarm setting menu.

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